

# **BOARD OF EDUCATIONAL SERVICE UNIT NO. 13 (ESU 13)**

**Tuesday - February 15, 2022**

**Location - ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE**

## **Video Conference Sites:**

**ESU 13 Satellite Office – 361 College Drive, Sidney, NE**  
**Alliance Public Schools Adm. Bldg. – 1604 Sweetwater, Alliance, NE**  
**Hay Springs High School - 407 N. Baker, Hay Springs, NE**  
**Hemingford High School – 911 Niobrara Avenue, Hemingford, NE**  
**Chadron State College – Miller Hall, 1000 Main Street, Chadron, NE**

**Dinner - 6:30 PM**

## **Regular Meeting - 7:00 PM**

### **A. Call to Order**

1. Meeting is governed by the Nebraska Open Meetings Act as posted.
2. The ESU 13 Board reserves the right to rearrange the order of the agenda.
3. The ESU 13 Board reserves the right to convene an executive session in accordance with § 84-1410.

### **B. Excuse Absent Board Member(s) (Motion Necessary for Approval)**

### **C. Approval of Agenda (Motion Necessary for Approval)**

#### **Consent Action Items (Motion Necessary for Approval)**

- Minutes of meeting (January regular meeting)
- Treasurer's Report
- Fund Balance
- Budget Report
- Claims for Disbursement
- Staff Hires 2022-2023
  - Certified - Bobbie Moseman-Speech/Language Pathologist

#### **Calendar**

- **February 21, 2022** - Mid-Winter Conference
- **February 23, 2022** - ESU 13 Administrative Advisory Council Meeting, 10:00 AM (MST) - Laura will be hosting from Sidney.
- **February 25, 2022** - ESU 13 Offices Closed
- **March 9, 2022** - VALTS Graduation (Harms Center) 11:45 AM
- **March 11, 2022** - ESU 13 Offices Closed
- **March 14, 2022** - All Staff In-Service
- **March 15, 2022** - Regular Board Meeting
- **March 23, 2022** - NASB - Budget & Finance Workshop - Ogallala

### Public Forum:

- Time limit for each person is three (3) minutes; no response or action taken by the Board.

### Reports

- Dr. Pam Brezenski - What's Happening in SPED
- Projects, Programs, and Services Committee (Marx, Millette, Sinner, Richards) - Healthcare Work Based Learning; new Meridian position
- Legislative Issues Conference (Jones, Richards)
- Head Start Eligibility Training - Krystie Hohnstein
- Head Start Director's Report and Policy Council Report for January (uploaded to the Board Materials webpage)
- Administrator's Report ([Appendix A](#))
- Board Member Comments

## D. Old Business

### 1. **Motion to Take from the Table the consideration of Amendments to the VALTS Student Handbook**

In January, the proposed amendments to the VALTS Student handbook were tabled for revisions. We need a motion to reopen the item for Board approval.

**Recommendation: Move to take from the table the consideration of amendments to the VALTS Student Handbook.**

### 2. **Amendments to the VALTS Student Handbook**

The amendment *Dress Attire and Student Appearance (Dress Code)* was discussed at the January meeting. Requested changes to the *Dress Code* are shown in yellow ([Appendix B](#)). The amendment to the Attendance Policy states "If students leave the facility without permission, they will take a zero for the class they missed."

**Recommendation: Move to approve the amendments to the VALTS Student Handbook adding Dress Attire and Student Appearance (Dress Code), and the additional Attendance Policy statement "if students leave the facility without permission, they will take a zero for the class they missed".**

## E. New Business

### 1. **ESU 13 Proposed Calendar for 2022-2023**

The proposed ESU 13 calendar for 2022-2023 has been uploaded to the Board Material webpage. It is ready for approval.

**Recommendation: Move to approve the ESU 13 proposed calendar for 2022-2023.**

### 2. **Revision and Updated Head Start Policies and Procedures**

Head Start Performance Standards require Board approval of revised Policy and Procedures. The revised Head Start Planning and Monitoring/Communication & Record Keeping Written Plans, and ERSEA (Eligibility, Recruitment, Selection, Enrollment, and Attendance) policies have been uploaded to the Board Materials webpage. Policy Council approved these items at their meeting on 1/25/22.

**Recommendation: Move to approve the revised Head Start Planning &**

**Monitoring/Communication & Record Keeping Written Plans, and the ERSEA Written Plans.**

**F. Approval of Minutes (Motion necessary for Approval)**

**G. Adjournment**

## **Appendix A**

### **Administrator Notes**

#### **Legislative Update**

ESUCC hosted an informational session for members of the Nebraska Legislature and their staff. I participated in this through zoom and had several stop by and talk to me. There are a few themes in the legislature that could potentially impact ESU 13 and our member districts this year. Those include school funding and spending, curriculum and standards, and certification/loan forgiveness.

#### **ESUCC MSA**

ESUCC is in the process of its annual Master Services Agreement (MSA) updates. One potential addition is that of a grant writer. We will bring the MSA to the board for approval in April.

#### **Cognia Accreditation**

Cognia will be performing a virtual external visit for accreditation March 21-22. The Board of Education interview group will be held virtually on March 21st at 12:00 PM (MST). Diane Coon, Tim Horn, Patricia Jones, Scott Marsh, Mark Sinner, and Ray Richards will be participating in the group. If other members would like to participate, please let Desira know.

#### **Cyber Liability Coverage Update**

In July, Alicap sent a supplemental questionnaire regarding ransomware. At that time, our assessment did not meet their requirements. We have now implemented two different methods of multi-factor authentication. ESU 13 now has a subscription to DUO requiring all users logging into our network to authenticate and verify through the DUO app on their cell phone to verify their identity. We have also enabled two-factor authentication on our Google Drive and email systems. Alicap has updated our Members Coverage Certificate to reflect our update.

#### **Board Member Election Filing Deadline**

It's that time again for Incumbent Board members to file for the General Election. The filing period is January 5, 2022-July 15, 2022. The Board members needing to file for re-election are: Diane Coon, Heather Crofutt, Don Egging, Tim Horn, Bill Knapper, and Mark Sinner. Desira has sent the ESU Election Certification form to the state. She will provide the form that you will need to file for re-election. The election districts map is now on our ESU 13 website.

#### **NeMTSS split**

The interim administrator contract includes a split with NDE for .25 of the contracted days. The Time and Effort log for January was submitted with a split of .25 NeMTSS and .75 ESU 13.

## DRESS ATTIRE AND STUDENT APPEARANCE (DRESSCODE)

The educational climate of the school is affected by student appearance. As a result, administrative prerogative is reserved for judgment in cases of student dress that could be considered immoral, immodest, or in any way distracting or offensive to students, teachers, or staff. Students at Valley Alternative Learning Transitioning School (VALTS) are expected to come to school being neat and clean. An individual's dress, personal appearance, and cleanliness, like his/her behavior, should reflect sensitivity to and a respect for others. The dress and grooming of a student do have a relationship to attitude and work habits, as well as interpersonal relationships with faculty, staff, and classmates. Hence, appropriate dress and grooming can have a positive effect on school.

Student dress and grooming should be in good taste and appropriate for the occasion. It should reflect consideration for safety, health precautions, cleanliness, neatness, and academic endeavor.

The following are examples of clothing and/or jewelry that will NOT be allowed:

- Clothing that is immodest or unnecessarily distracting to the learning environment
  - BOYS: shirts with no sleeves, tank tops, muscle shirts, mesh shirts, etc.)
  - GIRLS: shirts with bare backs, spaghetti strap tops, low-cut tops, tube tops, halter tops, see-through tops.
  - All clothing should be sufficient to conceal undergarments (including sports bras and boxer shorts) at all times.
  - **What is meant to be covered needs to be covered.**
- Clothing that is suggestive or has suggestive phrases, **racist in nature**, promotes immoral, or illegal practices, or advertises tobacco, alcohol, drugs, etc.
- Clothing that is in any other way disruptive to the educational process. (Torn or soiled clothing, gang related apparel, jeans with excessive tears, **apparel described above**, etc.)
  - **The director/principal has the final discretion in making the decision of what is a disruption.**
- Shorts may be worn as long as they are in good taste and not excessively short or tight.
- Proper footwear should be worn at all times. Health laws require that shoes be worn at all times while in school. Slippers should not be worn to school.
- The wearing of outdoor clothing such as backpack, book bags, sunglasses, hats, jackets, or coats must be stored in the assigned lockers during school hours.
- Bare midriffs – All shirts should cover midriffs at all times. This includes when a student is standing, sitting, or bending over.
- Hats, bandannas, or head covers of any type (hoods, etc.) are not to be worn in any fashion in the classroom during regular school hours. This rule applies to both girls and boys. Hats are to go in the student's locker when they enter the school and stay there until the student leaves the school.
- Any articles that could cause injury to others such as spikes, chains, etc.
- Clothing must be Appropriate, Modest, and Clean

The **Director**/Principal and Staff will determine if a student is wearing inappropriate clothing. The student will be asked to change clothes and/or cover the inappropriate clothing or have parents bring appropriate clothing for changing.