

BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Monday – September 19, 2016

Location – ESU #13 Center, 4215 Avenue I, Scottsbluff, NE

*Finance Committee Meeting – 6:00 PM (Knapper, Millette, Richards, Sinner)

*Dinner – 6:30 PM

BUDGET HEARING – 7:00 PM

I. Call to Order

- Hearing is governed by the Nebraska Open Meetings Act as posted.

II. Review of ESU #13 Budget Document

Governing body will meet for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the proposed 2016-2017 budget for the operation of ESU #13 (§ Sections 13-501 to 13-513).

III. Adjournment

TAX REQUEST HEARING – IMMEDIATELY FOLLOWING

I. Call to Order

- Hearing is governed by the Nebraska Open Meetings Act as posted.

II. Review of *Resolution* Setting the ESU #13 2016-2017 Final Tax Request

Governing body will meet for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the proposed final tax request at a different amount than the prior year tax request. The Board of ESU #13 must pass by a majority vote a Resolution setting the tax request (§ Section 77-1601.02).

Year	Tax Request	Levy	Valuation
2015-2016	\$1,772,506.22	0.016490814	\$10,748,445,582
2016-2017	\$1,864,785.99	0.016395635	\$11,373,673,318

III. Adjournment

REGULAR MEETING – IMMEDIATELY FOLLOWING

IV. Call to Order

- Meeting is governed by the Nebraska Open Meetings Act as posted.
- The ESU #13 Board reserves the right to rearrange the order of the agenda.
- The ESU #13 Board reserves the right to convene an executive session in accordance with § 84-1410.

V. Excuse Absent Board Member(s) (Motion Necessary for Approval)

VI. Approval of Agenda (Motion Necessary for Approval)

A. Consent Action Items (Motion Necessary for Approval)

1. Minutes of Meeting
2. Treasurer's Report
3. Fund Balance
4. Budget Report
5. Claims for Disbursement

B. Calendar

1. **October 18, 2016** – Regular Meeting – 7:00 PM – ESU #13 Center.
2. **September 21, 2016** – ESU Administrative Advisory Council Meeting – ESU #13 Center – 10:00 AM – Dr. Matt Blomstedt, Commissioner-NDE.
3. **November 16-18, 2016** – NASB/NASA State Education Conference – LaVista Conference Center/Embassy Suites – Omaha (Steve Diemoz)
4. **December 1-3, 2016** – 2016 AESA Annual Conference – Savannah, GA. Those attending include: Jeff/Laura West, Tom/Debbie Millette, Steve/Deb Diemoz, Kim/Gale Marx, Rosalene/Lawrence Tollman, Ray Richards, Patricia Jones, Laura Barrett, Jadie/Daniel Beam, Craig Hicks, George Schlothauer.

C. Public Forum

- Time limit for each person is three (3) minutes; no response or action taken by the Board.

D. Reports

1. Administrator's Report ([APPENDIX A](#))
2. NASB 2016 Area Membership Meeting – Gering Civic Center – August 31, 2016 (Tollman, Diemoz, Millette, West)
3. 2016 NASA/NASB Labor Relations Conference – September 7-8, 2016 – Lincoln (Millette)
4. Head Start Policy Council Meeting Minutes and Child Development Performance Report (uploaded to website)

E. Old Business

F. New Business

1. Resolution to Increase Restricted Funds Authority by an Additional 1%:

In addition to the allowable 2.5% base increase, the Board can increase budgeted restricted funds authority by an additional 1% (\$29,370.51) upon the affirmative vote of at least 75% of the authorized Board. [\(APPENDIX B\)](#)

Recommendation: Move to approve the *Resolution* to increase restricted funds authority by an additional 1%.

2. Proposed 2016-2017 Budget for ESU #13:

A copy of the Budget Document has been uploaded to the website. The proposed budget reflects an increase of \$655,194 over last year's adopted budget to support salary increases, costs for maintenance of our existing facility, and costs for completion of our building addition.

Recommendation: Move to approve the 2016-2017 proposed budget for the operation of ESU #13 in the amount of \$16,046,576.

3. Resolution Setting the 2016-2017 Final Tax Request:

The property tax request for the prior year will be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the governing body passes by a majority vote a *Resolution* setting the tax request at a different amount. [\(APPENDIX C\)](#)

Recommendation: Move to approve the *Resolution* setting the 2016-2017 property tax request at \$1,864,785.99.

4. Head Start Class Size Waiver:

Head Start is requesting the authority to submit a waiver to the Office of Head Start for Public School Partnerships regarding Head Start Performance Standards 45 CFR 1306.32, 45 CFR 1306.33, 1306.34 and 1306.35 as they relate to class size.

Recommendation: Move to submit a waiver to the Office of Head Start for Public School Partnerships regarding Performance Standards as they relate to class size.

5. Head Start Teacher Qualification Waiver:

Head Start is requesting the authority to submit a waiver to the Office of Head Start regarding the Head Start Act 648 A(a)(4)(B) as it relates to teacher qualifications for the Bridgeport Head Start teacher.

Recommendation: Move to submit a waiver to the Office of Head Start regarding the Head Start Act as it relates to teacher qualifications for the Bridgeport Head Start teacher.

VII. Approval of Minutes (Motion Necessary for Approval)

VIII. Adjournment

APPENDIX A

ESU 13 BOARD NOTES Dr. Jeff West September 2016

Scottsbluff Office Addition

We will have a tour on Monday before our meeting. We are still working on a couple issues: The HVAC system is not heating the 55 degree air to the desired temperature so that company is coming out on Monday to address this issue. We are also addressing some security issues with one door not able to be programmed to open at a desired time. For the most part it has done very smoothly and that is due in large part to Fermin, Eric and BJ.

Fermin and I met with a company from Colorado doing the signage at the new Scottsbluff HS to give us some recommendations for external and internal signage for the Scottsbluff Office at 42nd street. Once I receive their recommendations I will ask for feedback from Directors to make sure we haven't missed something.

We are trying to gather bids for sprinklers around the new addition. I was hoping to get sprinklers and some barley or rye grass down before winter to hold the soil over the winter. We will plan to begin landscaping next spring/summer. It is a large enough project that we may have to do it in multiple stages over a couple years. I am working with Anita.

We agreed on price ranges for furniture in the reception area as well as the conference room. The order has not been placed as we are waiting to choose colors. Hopefully that will happen in the next week and we can get the order placed.

Millings in the Parking Lots

We will be putting down millings in the parking lots on September 17 and 18. We do this every couple years.

AdvancED Accreditation External Visit to ESU 13

Our next external visit for AdvancED accreditation will be January 29-February 1, 2017.

AESA Call to Action Conference in Washington, DC

I will be in DC the last week of September for the Call to Action Conference where I will be meeting with members of the Nebraska delegation.

ESU 8 AdvancED Team

I will be a member of an ESU 8 (Neligh) external team looking at their accreditation. October 9-12.

Terry Jessen

Doris and I met with Terry Jessen on Wednesday, September 14th. He has been making the rounds talking with public entities about high property taxes and budgets. His main concern with our budget was the payment schedule (principle/interest) on the Harms Center bond. He thinks the way we are listing the amounts is wrong. Doris checked with the state auditor's office and they feel we are listing it correctly. The other issue was the 2% delinquent tax allowance we list each year. He feels that number is close to zero and we should not be listing 2%. When Doris checked with the County Treasurer, 2015 tax collections to date are at 90.3%. When comparing last year's tax request to receipts, our receipts

were down about 2.7%; therefore, I think 2% is appropriate and reasonable. Terry has been talking with WNCC, the City of Scottsbluff, Scottsbluff County and Gering Public Schools. He may show up and speak during our budget hearing. Terry has been talking with Bill Knapper about the WNCC budget as well.

As a point of clarification for the board, if Terry shows up and requests specific information not readily available, I believe Ray, as the Board President, can direct Doris and/or I to gather the information and provide it to Terry at a later time so the hearing and our meeting can continue on schedule.

APPENDIX B

RESOLUTION REGARDING 1% ADDITIONAL INCREASE IN RESTRICTED FUNDS FOR EDUCATIONAL SERVICE UNIT NO. 13

WHEREAS the Board of Educational Service Unit No. 13 (ESU #13) received testimony on a proposed additional one percent (1%) increase in the restricted funds budget for the 2015-2016 fiscal year, in addition to the allowable growth rate for such funds for ESU #13; and

WHEREAS testimony, if any, was received on the issue as follows; and

WHEREAS the Board has followed the procedures set forth in Nebraska State Statute, Section 13-519 and has received a basic allowable growth rate in the amount of 2.5%; and

WHEREAS the Board believes it is in the best interest of ESU #13 to raise the restricted funds portion of the 2016-2017 General Fund budget by 1% (not to exceed allowable growth rate plus up to an additional 1%) over the restricted funds portion of the General Fund budget, as otherwise allowed by law;

NOW BE IT THEREFORE RESOLVED that the 2016-2017 General Fund budget of ESU #13 be authorized to include an additional 1% increase in the restricted funds budget for the 2016-2017 fiscal year, and that this **RESOLUTION** be adopted by an affirmative vote of at least 75% of the authorized Board.

It is so moved by _____ and seconded by _____ this 19th day of September, 2016.

Roll call vote as follows:

Board Member	Yes	No
Steve Diemoz		
Patricia Dobry		
Don Egging		
Patricia Jones		
William Knapper		
Kim Marx		
Tom Millette		
Ray Richards		
Mark Sinner		
Rosalene Tollman		
Marilyn Wimmer		
Vacancy		

The undersigned herewith certifies as Secretary of the Board of ESU #13 that the above **RESOLUTION** was duly adopted by a majority of said Board at a duly constituted public meeting of said Board.

Secretary of the Board: _____

APPENDIX C

RESOLUTION SETTING THE FINAL PROPERTY TAX REQUEST
OF EDUCATIONAL SERVICE UNIT NO. 13

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the property tax request for the prior year shall be the property tax request for the current year for purposes of the levy set by the County Board of Equalization unless the governing body of Educational Service Unit No. 13 (ESU #13) passes by a majority vote a **RESOLUTION** setting the tax request at a different amount; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request; and

WHEREAS, it is in the best interest of ESU #13 that the property tax request for the current year be a different amount than the property tax request for the prior year.

NOW, THEREFORE, the governing body of ESU #13, by a majority vote, resolves that:

1. The 2016-2017 property tax request be set at:

Fund	Tax Request	Levy
General	\$1,706,050.99	0.015000000
Bonded Indebtedness	\$158,735.00	0.001395635
Total	\$1,864,785.99	0.016395635
2016 Valuation: \$11,373,673,318		

2. A copy of this **RESOLUTION** shall be certified and forwarded to the County Clerk prior to October 13, 2016.

It is so moved by _____ and seconded by _____ this
19th day of September, 2016.

Roll call vote as follows:

Board Member	Yes	No
Steve Diemoz		
Patricia Dobry		
Don Egging		
Patricia Jones		
William Knapper		
Kim Marx		
Tom Millette		
Ray Richards		
Mark Sinner		
Rosalene Tollman		
Marilyn Wimmer		
Vacancy		

The undersigned herewith certifies as Secretary of the Board of ESU #13 that the above-stated **RESOLUTION** was duly adopted by a majority of said Board at a duly constituted public meeting of said Board.

Secretary of the Board: _____