

OFFICIAL MINUTES
 REGULAR MEETING
 BOARD OF EDUCATIONAL
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, June 21, 2022, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. The meeting notice was published in the Star-Herald on Thursday, June 16, 2022.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Don Egging, Patricia Jones, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Caroline Winchester, Dr. Laura Barrett - Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: Krystie Hohnstein, Jacey Marietta. Absent: Tim Horn, Bill Knapper.

Moved by Millette, seconded by Marx that absent Board members Horn and Knapper be excused. Aye: Coon, Diemoz, Egging, Jones, Marsh, Richards, Sinner, Winchester. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Coon, seconded by Marsh, that the agenda be approved as listed. Aye: Diemoz, Egging, Jones, Marx, Millette, Richards, Sinner, Winchester. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Winchester, seconded by Richards, that consent action items be approved as listed (Minutes of May regular meeting, Treasurer's Report, Fund Balance Report, Budget Report, and Claims.) Aye: Egging, Jones, Marsh, Marx, Millette, Sinner, Coon, Diemoz. Nay: none. Absent: Horn, Knapper. Motion passed.

The following General Fund claims were approved for payment:

June 21, 2022	
Salaries, Benefits	\$886,439.47
Prof. & Tech. Services; Mileage	\$195,033.84
Leases, Utilities & Maintenance	21,836.62
Copies, Postage, Telephone & Travel	\$137,731.26
Supplies, Materials, Software & other Util.	\$231,445.66
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$15,500.00
Transfer for Investments	\$700,000.000
Dues, Fees & Ind. Costs	\$5,600.97
Total	\$2,193,587.82

Calendar items were noted.

No public forum.

Reports:

Head Start Director's Report - No discussion. Krystie Hohnstein, Director of Head Start Program, reviewed the following:

- Carryover process for the purchase of a Head Start vehicle.
- Reduction/Conversion

Administrator's Report Highlights:

- ALICAP Survey for ESUs
- Career Pathways in rural areas.
- Strategic Planning for new five year goals
- ESU Foundation progress
- EAP Program was discussed. It is the consensus that the Board members be added to the EAP program.

Board Member Comments: Patricia Jones congratulated ESU 13 on the award by Panhandle Business & Professional Women's Employer of the Year.

Business:

Moved by Jones, seconded by Winchester, that the Board approve the proposed revision of Board Policy Article 1, Section 1(C) ESU Name, Mission and Duties, and Section 1(D) Powers and Duties. Aye: Marsh, Marx, Millette, Richards, Sinner, Coon, Diemoz, Egging. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Diemoz, seconded by Millette, that the Board approve the proposed revision of Board Policy Article 2, Section 9(F) Speak. Aye: Jones, Marsh, Marx, Richards, Sinner, Winchester, Coon, Egging. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Marsh, seconded by Coon, that the Board approve the proposed revision of Board Policy Article 3, Section 4(I) Internal Controls. Aye: Marx, Millette, Richards, Sinner, Winchester, Diemoz, Egging, Jones. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Winchester, seconded by Millette, that the Board approve the proposed revision of Board Policy Article 3, Section 5(F) Construction Projects. Aye: Marsh, Marx, Richards, Sinner, Coon, Diemoz, Egging, Jones. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Jones, seconded by Marsh, that the Board approve the revised certified staff evaluation. Aye: Marx, Millette, Richards, Sinner, Winchester, Coon, Diemoz, Egging. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Egging, seconded by Diemoz, that the Board approve the 2022-2023 Panhandle Beginnings Day Treatment, Meridian, and LifeLink Student Handbooks. Aye: Millette, Richards, Sinner, Winchester, Coon, Jones, Marsh, Marx. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Winchester, seconded by Marx, that the Board approve the 2022-2023 Employee Handbook. Aye: Richards, Sinner, Coon, Diemoz, Egging, Jones, Marsh, Millette. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Richards, seconded by Coon, that the Board approve the Title IC Education Program Personnel Handbook. Aye: Sinner, Winchester, Diemoz, Egging, Jones, Marsh, Marx, Millette. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Millette, seconded by Marx, that the Board approve the addition of Morrill Public School District and Sioux County Public School District to the Panhandle Beginnings Interlocal Agreement. Aye: Winchester, Coon, Diemoz, Egging, Jones, Marsh, Richards, Sinner. Nay: none. Absent: Horn, Knapper. Motion passed.

Moved by Sinner, seconded by Richards that the Board move into Executive Session for the purpose of the Administrator's Evaluation with members of the Board and the Administrator present. Aye: Coon, Diemoz, Egging, Jones, Marsh, Marx, Millette, Winchester. Nay: none.

Absent: Horn, Knapper. Motion passed. The Board moved into executive session at 7:52 PM.

Moved by Diemoz, seconded by Marsh that the regular meeting reconvene. Aye: Egging, Jones, Marx, Millette, Richards, Sinner, Winchester, Coon. Nay: Absent: Horn, Knapper. Motion passed. The regular meeting reconvened at 8:10 PM.

Moved by Egging, seconded by Diemoz, that the above listed minutes be approved as read. Aye: Jones, Marsh, Marx, Millette, Richards, Sinner, Winchester, Coon. Nay: none. Absent: Horn, Knapper. Motion passed.

There will not be a regular Board meeting in July. Email notifications will be sent to the Board members to review and approve the proposed check listing which will be ratified at the August Board meeting.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, August 16, 2022 at ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.