

OFFICIAL MINUTES  
 REGULAR MEETING  
 BOARD OF EDUCATIONAL  
 SERVICE UNIT NO. 13

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, April 19, 2022, at 7:00 PM at the ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE. The meeting notice was published in the Star-Herald on Friday, April 15, 2022.

President Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Laura Barrett - Administrator, Jodi Walker - Business Manager, and Desira Martin - Treasurer. Guests: Krystie Hohnstein, Casper Ningen, Tishina Mindemann, Caroline Winchester. Absent: none.

Moved by Marx, seconded by Knapper, that the agenda be approved as listed. Aye: Coon, Diemoz, Egging, Horn, Jones, Marsh, Millette, Richards, Sinner. Nay: none. Absent: none. Motion passed.

Moved by Horn, seconded by Coon, that consent action items be approved as listed (Minutes of March regular meeting, Treasurer's Report, Fund Balance Report, Budget Report, Claims, 2022-2023 Certified Staff Hires: David Griess - Professional Learning, Nicole Murphy - Speech/Language Pathologist. Staff Resignations: Sheryl Kinoshita, Janelle Mathews, and Cynthia Brown). Aye: Diemoz, Egging, Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner. Nay: none. Absent: none. Motion passed.

The following General Fund claims were approved for payment:

<b>April 19, 2022</b>	
Salaries, Benefits	\$880,607.64
Prof. & Tech. Services; Mileage	\$153,127.21
Leases, Utilities & Maintenance	\$33,773.72
Copies, Postage, Telephone & Travel	\$96,460.79
Supplies, Materials, Software & other Util.	\$131,185.40
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	0.00
Transfer for Investments	0.00
Dues, Fees & Ind. Costs	\$15,962.95
<b>Total</b>	<b>\$1,311,117.71</b>

Calendar items were noted.

No public forum.

Reports:

ESU 13 Administrator Dr. Barrett, and Board members Coon, Diemoz, Horn, Marx,

Richards, and Sinner attended NASB's "Make Your Meetings Matter" held at the Gering Civic Center on April 12th. Attendees shared information from the topics of the presentation on "Building Effective Board Meetings for Your District and Community".

Head Start Director's Report and Policy Council Report for March - no discussion of reports.

Administrator's Report Highlights:

- Highlights from the final report of Cognia's accreditation visit were presented.
- Five years ago, ESU 13 created a strategic plan. It is time to revisit ESU's mission and vision and set new goals. There will be a strategic planning retreat June 9-10th in Scottsbluff. JNW Consulting will help create a 3-5 year plan. President Sinner and two other Board members will participate in creating the plan.

Board Member Comments: President Sinner asked that current Board members give a brief introduction to the District #3 Board member vacancy candidates. The candidates are Caroline Winchester and Tishina Mindemann. Current Board members shared what district they represent and how long they have served on the ESU Board.

**Business:**

Agenda item regarding ESU's 403(b) plan will stay in Personnel Committee for further discussion. No action taken.

Moved by Knapper, seconded by Marsh that the Board approve a 2.6% total package salary increase for Leadership and Classified staff for 2022-2023. Aye: Diemoz, Egging, Horn, Jones, Marx, Millette, Richards, Sinner, Coon. Nay: none. Absent: none. Motion passed.

Moved by Richards, seconded by Diemoz, that the Board approve the administrator's recommendation to purchase a 2020 Model MT271 Walker Mower from 21st Century in the amount of \$15,500. Aye: Egging, Horn, Jones, Knapper, Marsh, Marx, Millette, Sinner, Coon. Nay: none. Absent: none. Motion passed.

Moved by Millette, seconded by Marx, that the Board approve the administrator's recommendation to accept the quotes from Cytek Media Systems, Inc. to upgrade the Zoom room in Conference Room E at the Main Office, and rooms 188/189 at the Harms Center for a total cost of \$76,619 to be expended during the 2022-2023 fiscal year. Aye: Horn, Jones, Knapper, Marsh, Richards, Sinner, Coon, Diemoz, Egging. Nay: none. Absent: none. Motion passed.

Moved by Jones, seconded by Egging, that the Board approve the revised Head Start Mental Health Written Plans, the Disability & Transition Written Plans, and the Education Written Plans. Aye: Knapper, Marsh, Marx, Millette, Richards, Sinner, Coon, Diemoz, Horn. Nay: none. Absent: None. Motion passed.

Moved by Marsh, seconded by Richards, that the Board approve the recommendation of the administrator to accept the bid from Adams Electric for surge protection for five breaker panels and lightning protection in the amount of \$60,566.73. Aye: Knapper, Marx, Millette, Sinner, Coon, Diemoz, Egging, Horn, Jones. Nay: none. Absent: None. Motion passed.

Two applicants to fill the ESU Election District #3 Board vacancy were individually interviewed by the Board. Each question was scored according to the response of the candidate and tallied by Vice President Marx and Secretary Millette. Moved by Marx, seconded by Millette that the Board appoint Caroline Winchester to represent Election District #3 on the ESU 13 Board of Education. Aye: Marsh, Richards, Sinner, Coon, Diemoz, Egging, Horn, Jones, Knapper. Nay: none. Absent: none. Motion passed.

Don Egging, Election District #11, informed the Board that he would not be filing for re-election. He will fulfill the position until the end of the term. He introduced Casper Ningen to

the Board as a possible candidate.

Moved by Egging, seconded by Horn, that the above listed minutes be approved as read. Aye: Marx, Millette, Richards, Sinner, Coon, Diemoz, Jones, Knapper, Marsh. Nay: none. Absent: None. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on Tuesday, May 17, 2022 at ESU 13 Main Office, 4215 Avenue I, Scottsbluff, NE.